



Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:

The Historic Christian County Courthouse

100 W. Church Street Room 100

Ozark, Missouri, 65721

On **March 18th, 2021 at 8:55 a.m.**

MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Hosea Bilyeu	Western Commissioner	Present	8:55 a.m.	9:33 a.m.
Ralph Phillips	Presiding Commissioner	Present	8:55 a.m.	9:33 a.m.
Lynn Morris	Eastern Commissioner	Present	8:55 a.m.	9:33 a.m.
Madi Hires	Executive Administrative Assistant	Present	8:55 a.m.	9:33 a.m.

Attendees: Highway Administrator Miranda Beadles, Purchasing Agent Sarah Schafer, Human Resources Director Amber Bryant, Krista Raleigh, Evan Lewis with Great River Engineering

A quorum was established. Presiding Commissioner Phillips entertained a motion to approve the consent agenda, which included the Christian County Commission's agenda for today, March 18th, 2021 as posted, Christian County Commission's regular session minutes dated March 11th, 2021, and Christian County Commission's regular session minutes dated March 15th, 2021. There are no financials. Eastern Commissioner Morris so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Phillips, Morris. Nay: None. Absent: None. Abstain: None.

The Commission met with Purchasing Agent Sarah Schafer for a bid opening for County wide office supplies. Three (3) bids were received: Quill, Office Depot and Admiral Express. Ms. Schafer will review the bids, compose a bid tabulation, and return for recommendation of award next week. No action was taken.

The Commission met with Highway Administrator Miranda Beadles for recommendation to proceed on GIS based software vendors. Administrator Beadles stated that three (3) vendors had submitted proposals: PubWorks, Cartegraph and Univerus. Administrator Beadles noted a small committee composed of herself, the Roadway Superintendent Brent Young and Senior O&M Technician Ashley Hannah ranked the proposals based on qualifications; PubWorks was ranked first, Cartegraph second and Univerus third. Administrator Beadles stated the next step would be to move forward with negotiations, given the Commission's blessing. Discussion was held. No action was taken.

The Commission met with Highway Administrator Miranda Beadles and Evan Lewis with Great River Engineering for recommendation of award for the scenic view box culvert replacement. Administrator Beadles and Mr. Lewis recommended award to Hunter Chase Associates, Inc. as they were the lowest bid. Let it be noted that Hunter Chase Associates, Inc. did not meet the following requirements set forth in the bidding documents: submit the Bid Form signed. The County can waive any requirement set forth in the bidding documents they see fit. As the missing document does not affect the bid, the recommendation stands. Mr. Lewis noted that upon receiving the missing document it will be noted in their file.

Presiding Commissioner Phillips entertained a motion to approve the recommendation of award to Hunter Chase & Associates, Inc. Western Commissioner Bilyeu so moved. Eastern Commissioner Morris seconded the motion.

Aye: Bilyeu, Phillips, Morris. Nay: None. Absent: None. Abstain: None.

The Commission met with Treasurer Karen Matthews for an American Business Solutions sales agreement. Treasurer Matthews is in need of a new copier to keep her office running smoothly. The presented lease will be for five (5) years with a monthly rate of \$39.99.

Presiding Commissioner Phillips entertained a motion to approve the sales agreement with American Business Solutions as presented by Treasurer Matthews. Eastern Commissioner Morris so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Phillips, Morris. Nay: None. Absent: None. Abstain: None.

The Commission met with Treasurer Karen Matthews for creation of a new bank account for the County to house the American Relief Funds. The County is shown to receive an estimated \$17,182,455.00 in recovery funds.

Presiding Commissioner Phillips entertained a motion to approve the request by Treasurer Matthews for an additional bank account, to be titled: American Rescue Plan Act of 2021. Western Commissioner Bilyeu so moved. Eastern Commissioner Morris seconded the motion.


Aye: Bilyeu, Phillips, Morris. Nay: None. Absent: None. Abstain: None.

The Commission met with Human Resources Director Amber Bryant for the American Rescue Plan, employer portion review. Discussion was held.


Presiding Commissioner Phillips entertained a motion to opt-in to the emergency leave, under the American Rescue Plan. Western Commissioner Bilyeu so moved. Eastern Commissioner Morris seconded the motion.

Aye: Bilyeu, Phillips, Morris. Nay: None. Absent: None. Abstain: None.

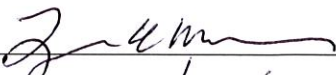
The meeting was adjourned at 9:33 a.m.


Date: 3-22-2021

Hosea Bilyeu
Western Commissioner


Date: 3/22/2021

Ralph Phillips
Presiding Commissioner


Date: 3/22/21

Lynn Morris
Eastern Commissioner